

National University of Modern Languages, Islamabad is pleased to implement English Works! Program in collaboration with the Regional English Language Office at the U.S. Embassy Islamabad



The virtual English Works! program is an intensive 240+ hour English and employability skills development for unemployed and underemployed youth from 17-25 years old Pakistanis. This six-month program is tailored to Pakistan's vocational landscape. More than 15,00 deserving youth from underprivileged areas have graduated from this program. This program improves learners' English language skills through after school English teaching and learning enabling learners to build professional entrepreneurial skills that equip our youth to compete in the 21st century job market.

We are looking for dynamic, experienced and competitive English language and other professionals to join NUML English Works! team. Attractive salary packages and professional development opportunities are offered to hired staff.

Sr. No.	Name of Position	No. of Positions	Required Minimum Qualification, Experience and Skills
1	Academic Coordinator	01	<ul style="list-style-type: none"> Sixteen (16) years of formal education from HEC-recognized university in English Language, English Literature, English Linguistic, English with specialization in English or closely related field. At least five (5) years of experience in teaching to young adults, having experience in teaching English language online using Zoom, Canvas, and other digital tools. At least two (2) years of experience in leadership position overseeing academic program management or equivalent combination of education, training and experience. Proven skills to conduct need based training for the teaching staff. Ability to monitor and evaluate teachers and provide constructive feedback. Strong desire and motivation to work with disadvantaged youth. Posses advanced level of English language skills. Demonstrates willingness and ensures availability to actively participate in professional development opportunities offered throughout the program. Posses good organizational skills, efficiency and strong communication and reporting skills.
2	English Language Teacher	07	<ul style="list-style-type: none"> Sixteen (16) years of formal education from HEC-recognized university in English Language, English Literature, English Linguistic, English with specialization in English or closely related field. At least three (3) years of experience in teaching to young adults, having experience in teaching English language online using Zoom, Canvas, and other digital tools. Strong desire and motivation to work with disadvantaged youth. Advance level of English language skills. Willingness and availability to actively participate in professional development opportunities offered throughout the program. Posses good organizational skills and efficiency.
3	English Language Teacher Assistant	02	<ul style="list-style-type: none"> At least fourteen (14) years of formal education from HEC-recognized university in English Language, Education, Sociology, Social Works or closely related field. At least three (3) years of experience in teaching to young adults, having experience in teaching English language online using Zoom, Canvas, and other digital tools. Posses skills in maintaining virtual attendance, students' and teachers portfolios, and class activities online database. Strong desire and motivation to work with disadvantaged youth. Posses advanced level of English language skills. Demonstrates willingness and ensures availability to actively participate in professional development opportunities offered throughout the program. Having good organizational skills, efficiency and strong communication and reporting skills

How to Apply?

Please send us your resume with two professional references via englishworks@numl.edu.pk earliest by or before **July 10, 2021**